

Deep River & District Hospital, Four Seasons Lodge, and North Renfrew Family Health Team
APPLICATION FOR MEMBERSHIP
 Board of Directors and Community Members for Board Committees

1. Instructions

- (a) To apply to be a Board Member of the Board of Directors for the Deep River & District Hospital, the Four Seasons Lodge and the North Renfrew Family Health Team, or to become a Community Member on a Committee, please complete this form and submit it with your reasons for interest and relevant background.
- (b) Please submit your completed form by mail, fax, e-mail, or drop it off at the following address:

Attn: Amy Joyce
 Deep River & District Hospital
 117 Banting Drive
 Deep River, Ontario, K0J 1P0

Email: amy.joyce@drdh.org
 Fax: 613-584-9635

- (c) The deadline for applications is **[April 15]**
- (d) For more information about the application process, please contact:
 Amy Joyce, Executive Assistant and Communications Coordinator - tel. 613-584-3333 ext. 7100

2. Applicant Contact Information

Surname:		First Name:		Middle Initial:
Home Address: (incl. PO Box)				
City:	Province:		Postal Code:	
Home and/or Cell Phone Numbers:			Business Phone Number:	
E-mail Address:				
Date of Birth (YYYY/MM/DD):				
Preferred Method of Contact: <input type="checkbox"/> Home Phone <input type="checkbox"/> Cell Phone <input type="checkbox"/> Business Phone <input type="checkbox"/> E-mail				

3. Eligibility Criteria and Conditions of Appointment

- (a) Individuals must be at least 18 years old.
- (b) Undischarged bankrupts are ineligible to serve.
- (c) Employees or medical and professional staff members working at the organization are not eligible.
- (d) Individuals are expected to commit the time required to perform Board and Committee duties.
- (e) Individuals must fulfill the requirements and responsibilities of their position and must comply with the Public Hospitals Act and other legislation governing the organization, the by-laws and policies, and all other applicable rules.
- (f) Individuals must be interviewed by the Nominating Committee. Directors will be elected by the Members of the Corporation and Community Members on Board Committees will be appointed by the Board.

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4. Conflict of Interest Disclosure Statement

Board Members and Community Members on Board Committees must avoid conflicts between their self-interest and their duty to the organization. In the space below, please identify any relationship with any organization that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the Board or a Committee.

5. Knowledge, Skills, and Experience

The Board seeks a complementary balance of knowledge, skills, and experience. Please indicate your areas of knowledge, skills, and experience by completing **Schedule A** to this application.

6. Please give a brief statement on why you would like to serve on the Board of Directors or as a Community Member on a Board Committee.

7. Declaration

By submitting this application, I declare the following:

- (a) I meet the eligibility criteria and accept the conditions of appointment set out above;
- (b) I certify that the information in this application is true.

Signature: _____

Date: _____

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Application for Membership: Schedule A

Knowledge, Skills, and Experience

Please indicate your areas of knowledge, skills, and experience by completing the table below. Please note that it is not expected that you possess knowledge, skill or experience in all the areas set out in the table.

		Knowledge, Skills, and Experience				
		None (0)	Novice (1)	Good (2)	Advanced (3)	Expert (4)
Name:	Finance and Accounting					
	Business Management					
	Human Resources Management					
	Health Care Admin & Policy, Needs, Trends					
	Clinical					
	Government & Gov Relations					
	Public Affairs and Communications					
	Construction					
	Legal and Ethics					
	Strategic Planning					
	Patient & Health Care Advocacy					
	Risk Management					
	Information Technology					
	Project Management					
	Education					
	Research					
	Quality & Performance Management					
Labour Relations						
Governance & Board Functioning						
Safety						